

Quinter Public Schools USD 293
Official Minutes of Regular Board Meeting
July 13, 2015

Superintendent Linda Zeigler called the Regular Board of Education meeting to order at 7:00 P.M. In attendance were Aaron Betz, Tara Thornburg, Dave Polifka, Robert Herl, Shane Mann, Giovanni Caasi, and Travis Hargitt. Also attending were Supt./Princ. Linda Zeigler; Principal Toby Countryman; Clerk Evone Waggoner; and Teacher Steve Nicholson.	Call to Order
Motion to approve the agenda. Mann/Betz (m/s/c 7-0)	Approval of Agenda
Motion to re-elect Dave Polifka as President. Caasi/Mann (m/s/c 6-1) Polifka ab.	Action Item
Motion to elect Shane Mann as Vice-President. Herl/Hargitt (m/s/c 6-1) Mann ab.	
Motion to reappoint Evone Waggoner as Clerk of the Board for the 2015-2016 school term. Polifka/Caasi (m/s/c 7-0)	
Motion to approve the Special Board of Education meeting minutes of June 29, 2015. Betz/Mann (m/s/c 7-0).	Approval of Minutes
Motion to approve bills and additional bills checks #20576-20646 as presented. Betz/Caasi (m/s/c 7-0)	Approval of Bills
Giovani Caasi presented the Northwest Tech College report.	Information Report
Motion to reappoint Giovanni Caasi as Board of Education representative for the NWTC. Polifka/Mann (m/s/c 6-1) Caasi ab.	Action Item
NKESC report presented by Aaron Betz.	Information Report
Motion to reappoint Aaron Betz as Board of Education representative for the NKESC. Polifka/Caasi (m/s/c 6-1) Betz ab.	Action Item
Linda Zeigler presented the Transportation report. Two small busses purchased and will use for smaller routes if possible. Town patron has moved out of district and requested transportation from district line.	Information Report
Linda Zeigler presented the grade school building report. New teachers have been in preparing their rooms. No changes to the QES Handbook. Schedule is complete but will tweak as teachers review. Mrs. Zeigler is sending letters to parents to welcome them back. Mrs. Zeigler will meet with 6 th grade students and parents to go over forms and waivers for sport participation. Mrs. Zeigler asked for recommendations on removal of cedar trees from playground	
Motion to re-approved QES Handbook with no changes. Polifka/Herl (m/s/c 7-0)	Action Item
Toby Countryman presented the junior-senior high school building report. Building is cleaned and ready for all school alumni reunions. Internet upgrade is complete. Mr. Countryman wanted Board consensus on ordering Chromebook that were previously approved. iPads will be moved to the GS. Mr. Countryman would like to offer a supplemental to National Honor Society Sponsor, 7 th grade sponsor, and 8 th grade sponsor. Storage shed has been cleaned out and a list of items were presented by Mr. Countryman to try and sell. Handbook changes were reviewed. Summer projects are being completed and enrollment packets will be simplified.	Information Report
Motion to offer National Honor Society, 7 th grade, and 8 th grade sponsors a \$150 supplemental contract. Mann/Betz (m/s/c 7-0)	Action Item
Motion to approve selling liquidation list items as presented. Betz/Caasi (m/s/c 7-0)	Action Item
Motion to approve QJHS Handbook as amended. Herl/Betz (m/s/c 7-0)	Action Item
Linda Zeigler presented an all school report. Enrollment is August 3 rd & 4 th . All staff will receive training in ESI (Emergency Safety Intervention) by Kurt Brown on the first in-service day. Theme for 2015-2016 is "Relationships".	Information Report
Board of Education took a 5 minute break at 7:52 PM.	

Linda Zeigler presented the Superintendent's report. Unencumbered cash balances of special funds were presented to the Board. Faculty handbook recommended changes were reviewed. Mrs. Zeigler reviewed the annual Hope House financial data and informed the Board it has been closed. Budget impact review: Mrs. Zeigler recommended not moving Paras until January if at all until the District has an idea what health insurance options will be at that time. Supreme Court is yet to rule on school funding and if the LOB funding of \$44,000 cut from the 2014-2015 budget will be restored. Graphic Organizer showing flow through funds for the new Block Grant Budget was reviewed. State aid from the LOB, Capital Outlay, KPERS and SPED funds will be laundered through the General Fund increasing funding but no real increase in operating money. Information Report

Motion to approve the faculty handbook as amended. Polifka/Mann (m/s/c 7-0) Action Item

Old Business: Health Insurance- Committee met with KASB representatives. BCBS has asked to give USD 293 a bid for health insurance. Employees could potentially fill out two health Profiles. Sheridan County lost Lawsuit with oil company. USD 293 will owe \$423,407.91 and negotiated a three year payout. Total payback would be from the following funds: General Fund- \$164,546.14, LOB- \$193,043.30, and Capital Outlay- \$65,818.47. Information Report

New Business:

Motion to adopt the Annual Waiver of Requirements for Generally Accepted Accounting Principles Resolution: WHEREAS the Unified School District No. 293, Quinter Kansas has determined that the financial statements and financial reports for the year ended 2016 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Board of Education or the members of the general public of the Unified School District No. 293 and WHEREAS there are no revenue bond ordinances or resolutions, or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) for the year ended 2016. NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 293, Quinter, Kansas, in the regular meeting duly assembled this 13th day of July, 2015, that the Board of Education waives the requirements of K.S.A. 75-1120a (a) as they apply to the Unified School District No. 293 for the year ended 2016. BE IT FURTHER RESOLVED THAT THE Board of Education shall cause the financial statements and financial reports of the Unified School District No. 293 to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State. Mann/Caasi (m/s/c 7-0) Action Items

Motion to adopt The Bank as the official Depository for USD #293 for the 2015-2016 school term. Polifka/Hargitt (m/s/c 7-0)

Motion to adopt KansasLand Bank as an official Depository for USD #293 Scholarship CD for the 2015-2016 school term. Hargitt/Betz (m/s/c 7-0)

Motion to approve a secretary/paraprofessional contract for Allyson Patterson as presented. Polifka/Herl (m/s/c 7-0)

Motion to appoint Allyson Patterson as Treasurer and Marsha Jamison as Assistant Treasurer for the 2015-2016 school term. Betz/Mann (m/s/c 7-0)

Motion to remove Stephanie Albin from signature cards at KansasLand and The Bank and add Allyson Patterson to the signature cards. Polifka/Hargitt (m/s/c 7-0)

Motion to reappoint Wanda Dinkel as Assistant Clerk for the 2015-2016 school term. Mann/Betz (m/s/c 7-0)

Motion to approve the Consent Agenda as follows:

- Hearing officer for free and reduced meal applications- Vice President
- Truancy officers –Linda Zeigler, and Toby Countryman
- Designation of School Attendance Officer- Superintendent/GS Principal and HS Principal
- Food Service Representative –Linda Zeigler
- Civil Rights Compliance Officer –Linda Zeigler
- Director of Federal Programs- Linda Zeigler
- Work Comp Officer- Clerk
- Official Newspaper – Gove County Advocate
- Section 125 Plan Administrator- American Fidelity
- PDC Representative – BOE President

Consent Agenda Cont.

NWTC Membership
Home Rule Resolution
Old Records Resolution
Activity fund Resolution:

WHEREAS, the Board of Education of Unified School District No. 293, Gove County, Kansas, has determined that the continuation of an activity fund is an effective method to pay expenses for student activities; and WHEREAS, Kansas law authorizes the establishment of school activity funds; NOW THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 293, Gove County, Kansas, that an activity fund designated as the activity fund is created for the purpose of receiving and expending funds for student activities, including athletics, music, and other Board approved student extra-curricular activities. The fund shall be administered by Toby Countryman and Marsha Jamison. The high school shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district. Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202d, and the provisions of K.S.A. 12-105b shall not apply. ADOPTED by the Board of education of Unified School District No. 293, Gove County, Kansas, the 13th day of July, 2015.

KSHSAA Membership
Western Plains Arts Association Membership

Betz/Thornburg (m/s/c 7-0)

Motion to approve school attorney/membership/legal fees to KASB for 2015-16. Polifka/Mann (m/s/c 7-0)

Action Item

Motion to approve CPA audit contract for Mapes & Miller as presented. Betz/Caasi (m/s/c 7-0)

Motion to reappoint Shane Mann to the Elementary and appoint Tara Thornburg to the Jr.-Sr. High Site Councils for the 2015-2016 school term. Polifka/Caasi (m/s/c 6-1) Mann ab.

Motion to re-appoint Dave Polifka and Robert Herl as negotiation representatives. Mann/Caasi (m/s/c 7-0)

Motion to establish school lunch prices for the 2015-2016 school term: Preschool snack \$20.00/yr. (reduced \$5.00), K-snack-\$30.00/yr. (reduced \$7.50), Diabetic snack- \$45.00/yr., Extra milk \$.35 per carton, PS-6 breakfast \$1.45 (reduced \$.30), 7-12 breakfast \$1.90 (reduced \$.30), Adult breakfast \$2.35, K-8 lunch \$2.65 (reduced \$.40), 9-12 lunch \$2.90 (reduced \$.40), Adult staff lunch \$3.45, Adult guest lunch \$5.70, Seconds-(main course) according to State Mandate must be charged at product cost, Seconds-(salad bar) will have no charge. Polifka/Betz (m/s/c 7-0)

Motion to have textbook, supply, activity, and technology fees the 2015-2016 school term: Preschool day fee \$5.00, K-6 Textbook fee \$25.00 (reduced \$6.25), 7-12 textbook fee \$25.00 (reduced \$6.25), 7-12 Supplies fee \$35.00 (reduced \$8.75), 7-12 Activity fee \$12.00 (reduced \$3.00), K-8 Technology fee \$15.00, 9-12 Technology fee \$50.00, and Instrument Rental fee \$25.00/semester (reduced \$6.25). All fees to be waived for students (except Technology Fee K-12) who qualify for free child nutrition program benefits and all fees reduced by 75% (except Technology Fee K-12) for students who qualify for the reduced child nutrition program benefits. Betz/Mann (m/s/c 7-0)

Motion to approve the resolution to establish regular Board meeting dates. Hargitt/Herl (m/s/c 7-0)

Motion to adopt the 1116-hour school calendar designating the last 3 days as snow days for the 2015-2016 school term. Betz/Caasi (m/s/c 7-0)

Motion to schedule the 2015-2016 QHS Commencement exercises to be held May 7, 2016 at 3:00 PM. Hargitt/Betz (m/s/c 7-0)

Motion to approve Julie Leip as the part time cook for the 2015-2016 school year. Mann/Hargitt (m/s/c 7-0)

Motion to approve a teaching contract and addendum to the contract for Ashley Roehl as presented. Polifka/Hargitt (m/s/c 7-0)

Motion to approve part-time/substitute wages as presented. Thornburg/Betz (m/s/c 7-0)

Motion to approve new hire hourly/salary matrix as presented. Hargitt/Mann (m/s/c 7-0)

Motion to approve Out of District Transportation Forms as presented. Polifka/Mann (m/s/c 7-0)

Motion to enter into executive session with Supt. Linda Zeigler, Principal Toby Countryman, present at 9:20 PM until 9:30 PM for 10 minutes to discuss student matters. Polifka/Betz (m/s/c 7-0) The executive session is necessary to protect the privacy interests of the individuals to be discussed.

Executive Session

The Board of Education meeting returned to open session at 9:30 PM.

Board of Education took a 5 minute break at 9:30 PM.

Motion to enter into executive session with Supt. Linda Zeigler, Principal Toby Countryman present at 9:35 PM until 9:50 PM for 15 minutes to discuss negotiations. Polifka/Betz (m/s/c 7-0) The executive session is necessary to protect the privacy interests of the individuals to be discussed.

Executive Session

Linda Zeigler and Toby Countryman left the executive session at 9:45PM

The Board of Education meeting returned to open session at 9:50 PM.

Motion to enter into executive session at 9:50 PM until 10:00 PM for 10 minutes to discuss negotiations. Betz/Polifka (m/s/c 7-0) The executive session is necessary to protect the privacy interests of the individuals to be discussed.

Executive Session

Linda Zeigler and Toby Countryman were invited into the executive session at 9:55PM

The Board of Education meeting returned to open session at 10:00 PM.

Motion to offer returning certified staff the 2014-2015 step/movement, 2015-2016 step/movement, and \$300 to the base pending Quinter Teacher Association's vote tally of acceptance. Polifka/Herl (m/s/c 7-0)

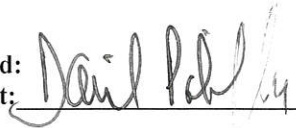
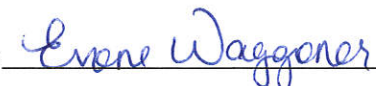
Action Item

Motion to approve non-certified contracts with two steps as presented. Hargitt/Thornburg (m/s/c 7-0)

Motion to approve administration contracts with adding \$1,000 to salary. Caasi/Betz (m/s/c 7-0)

Dave Polifka adjourned the Board of Education meeting at 10:16 PM.

Adjournment

Approved:  Date: 8-10-15 Clerk:  Date: 8-10-15